

College Procedure: 501.1 - Student Testing and Course Placement
Policy Reference: 501 – Academics and Enrollment
Responsible Department: Academic Affairs
Approval Authority: Cabinet
Procedure Owner: Vice President, Academic Affairs
Effective Date: 12/3/2019

Version Number: 2
Legal Counsel Reviewed (yes/no): No
Legal Reference(s):
Scope: College-wide

Reason for Procedure

This procedure addresses mandatory testing for students taking more than six credit hours.

The Procedure

All degree-seeking students in programs with coursework that requires placement in math and/or writing must complete the necessary steps to place the students in appropriate courses to address their learning needs. Appropriate placement in math and writing courses is determined by a variety of measures, including placement tests, previous academic experience, and advising. Information about placement is offered to prospective students prior to registration and can be provided by an academic advisor.

References

Definitions

Term	Definition
Term 1	
Term 2	
Term 3	
Term 4	

Revision Log

1	12/3/2019	Bill Lamb, Vice President, Academic Affairs	
2		Cabinet	Policy template 2/24/2020