



Kirkwood Community College
Iowa Hall Rooms A/B
6301 Kirkwood Blvd. SW • Cedar Rapids, IA

[Zoom](#)

Phone: + 1 646 876 9923 or +1 301 715 8592 (US Toll)
Meeting ID: 319 398 5500

BOARD OF TRUSTEES' AGENDA

Thursday, June 9, 2022

4:30 PM

- | | | |
|------|---|------------------|
| I. | Call to order and roll call | Jim Mollenhauer |
| II. | Approval of minutes of the Board Meeting held on May 12, 2022
[pages 1-3] | Jim Mollenhauer |
| III. | Approve or amend agenda | Jim Mollenhauer |
| IV. | Kirkwood report | Justin Hoehn |
| V. | Financial report [pages 4-8] | Jim Choate |
| VI. | Consent items | |
| | A. Personnel [pages 9-11] | Wes Fowler |
| | B. Bills [page 12] | Jim Choate |
| | C. Certificates, Invoices, Change Orders [pages 13-16] | Monica Davis |
| | D. Audit Committee Minutes from May 12, 2022 [pages 17-21] | Tracy Pearson |
| | E. Consideration of a Resolution Approving Amendments to Final Industrial New Jobs Training Agreements [Multiple Projects]
[pages 22-31] | Tyler McCarville |
| | F. 2022-23 Delivery Services Agreement with Grant Wood AEA
[pages 32-33] | Troy McQuillen |
| | G. Vocational Individualized Training and Learning [Vital] Program Agreement with Grant Wood AEA for 2022-23 [pages 34-35] | Colette Atkins |
| | H. Recommend appointment of MIIP Board Representatives for 2022-23 plan year as follows: <ul style="list-style-type: none">• Wes Fowler, Vice President, Human Resources• Linda Arens, Compensation & Benefits Manager – Alternate• Mary Schneekloth, Associate Professor – Management, KFA• Julia Rabe, Assistant Professor, American Sign Language – Alternate | Wes Fowler |
| VII. | New Business | |
| | A. Administration | |
| | i. Consideration of a resolution approving the eight named financial institutions as official depositories for funds in an amount not to exceed the maximum exposure listed for each institution for Fiscal Year 2022-2023 [pages 36-37] | Jim Choate |

ii. Consideration of a Resolution Directing the Sale and Authorizing the Issuance of \$5,545,000.00 Industrial New Jobs Training Certificates and Providing for the Securing of Such Certificates for the Purpose of Carrying out New Jobs Training Programs [pages 38-77] Tyler McCarville

iii. Consideration of a Resolution Directing The Sale Of Industrial New Jobs Training Certificates In The Aggregate Principal Amount Of \$5,545,000.00 [pages 78-86] Tyler McCarville

iv. Consideration of a Resolution Approving the Request for Proposal to Solicit Bids for Kirkwood’s Restroom Cleaning and Sanitation Program and Publishing of Notice to bidders [pages 87-88] Jim Bayne

B. Board

i. Consideration of a Resolution Approving the First Reading of the revised Board Policy 204 – Codes of the Board [pages 89-95] Lori Sundberg

- VIII. Closed Session
Iowa Code Section 21.5.i – To evaluate the professional competency of an individual whose performance is being considered and that individual requests a closed session
- IX. Delegations, Petitions, and Communications
- X. Reports of Board Members
- XI. Adjourn

A dinner for the Board of Trustees will be held immediately following the meeting at The Hotel Kirkwood; Class Act – Walnut Room.

Next Meeting: Thursday, July 14, 2022, 4:30 p.m., Tippie Business Event Room, The Kirkwood Center

Our Mission:

Kirkwood Community College identifies community needs; provides accessible, quality education and training; and promotes opportunities for lifelong learning.

Our Vision:

To be the community college leader in regional, national and global education.

Board of Trustees' Agenda**June 9th, 2022****PERSONNEL****Replacements/New Positions**

Name	Title	Department	Effective Date	Salary/Wage	Replaces/New
Nicholas Yoder	Temp Faculty	Washington Center	07/25/2022	\$53,889	New
Maria Taylor	Department Assistant	Corporate Training	06/13/2022	\$16.78/hr	Mary Ann Bries
Hiroimi Narita	Study Abroad Advisor	Global Learning	06/06/2022	\$57,000	Ken Nesbett
Hayley Moran	Marketing Services Specialist II	Marketing	06/13/2022	\$19.46/hr	Jo Ellen Page
Erik Ryan	Student Center Coordinator	Student Life	07/05/2022	\$48,500	New
Kristie Leeman**	Student Services Advisor	Iowa City Campus	06/27/2022	\$44,800	New
Brandon Nott	Café General Manager	The Hotel at Kirkwood	05/23/2022	\$54,600	Justin Clark
Emma Traugh	Café Catering Coordinator	The Hotel at Kirkwood	05/27/2022	\$46,900	Ande Long
Matthew Gilchrist	Dean	Communication, English, and Media	06/13/2022	\$97,460	Jeff Kirchoff

**Internal Promotion

*Lateral Transfer

Separation of Employment

Name	Title	Department	Effective Date	Years
Sheen Liu	Department Assistant	Math and Science	05/31/2022	9
Jessie Isolini	Department Assistant	Facilities	05/05/2022	1
Molly Martin	Senior Accountant	Finance	05/20/2022	11
Ken Nesbett	Study Abroad Advisor	Global Learning	06/13/2022	9
Michael Burkle	Associate Professor	Horticulture	08/12/2022	12
Tara Tedrow	Instructor	Secondary Programs	08/12/2022	3
Haylie Canterbury	Academic Advisor	Dean of Students	06/16/2022	2
Travis Appel	Director	Facilities	06/10/2022	9
John Fletcher	Assistant Professor	Social Sciences	08/12/2022	7

Payment of a one-time supplemental payment (equivalent of one week's additional base salary) for full-time board-approved employees, \$100 for regular part time employees, and \$125 per Fall and Spring semester for adjuncts teaching in those semesters.