

KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, November 11, 2021, 4:30 P.M.
BA Jensen Board Room

MINUTES

Present: Trustees Jim Mollenhauer, Steve Caves, Peggy Doerge, Alan Jensen, Tracy Pearson, Keith Stamp, John Swanson, Joel Thys, and Lorraine Williams.

Also Present: Lori Sundberg, President, Jim Choate, Treasurer, Peg Sprengeler, Secretary, Shannon Felderman, KSA Representative, John Dawson, KFA Representative, Dawn Wood and Charlotte Greve, Student of the month.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

Trustees Jensen and Williams moved and seconded approval of the minutes from the meeting held on October 7, 2021, and directed them to be made a part of the permanent record. Motion carried: 9-0.

Trustees Swanson and Thys moved and seconded to amend the November 11, 2021 agenda. Motion carried: 9-0

Trustees Williams and Stamp moved and seconded approval of the November 11, 2021 amended agenda. Motion carried: 9-0

INFORMATIONAL ITEMS

Kirkwood Report

Justin Hoehn, Associate Director of Marketing, provided the Eagle Update and Kirkwood report, which included:

- On November 6, the Kirkwood Volleyball team defeated the East Central College Falcons by a score of 3-1 to earn a berth in the NJCAA Division II National Tournament. The national tournament will be held at the Alliant Energy Powerhouse in Cedar Rapids November 18-20, 2021.
- In late October, Kirkwood was recognized by the U.S. Department of State's Bureau of Educational and Cultural Affairs as a top-20 producer of the Benjamin A. Gilman International Scholarship Program since the program's inception two decades ago.
- Student of the Month: Charlotte Greve [Gray-Vah]. Charlotte is from Germany and part of the CBYX exchange program.
- A tool that international students can use to come study at Kirkwood is through a fairly new scholarship program called the #youarewelcomehere scholarship. This program is a welcome message delivered online and through social media to international students around the world. The effort has continued to grow and is now headed up by NAFSA, also known as the Association of International Educators. As a part of the campaign, a scholarship program was developed in 2019 for students wanting to come to the US to study. This is the first year that Kirkwood has participated in the program and we have two awardees: Phuong Tran [Vietnam] and Eriko Higa [Japan].
- Kirkwood Director of Advancement Jody Donaldson has been named a 2021 Corridor Business Journal Woman of Influence.
- Kirkwood Women's basketball have begun the season ranked 3rd in the nation and have three straight wins to begin the campaign. The Men's basketball team is ranked #1 in the nation and have started 2-0.

- Work Based Learning Ramp Build - Offering work-based learning opportunities has become a higher priority at community colleges because they help students to become career-ready following their educational career. Kirkwood's Industrial Tech department is offering a new course this year consistent with this trend in learning. It's offered in the Construction Management and Architectural Technology programs in Jones Hall as well as at three high school academy sites. The goal is to teach project-based learning in the workplace by developing and implementing projects in cooperation with local businesses, community organizations, or non-profit agencies in the Industrial Technology employment sector.

Financial Report

Treasurer Choate provided a shortened financial report due to the in depth report provided October 28 at the board retreat. Choate walked through the recently published FY22 Budget Book highlighting key areas.

Cash balances as of October 31 were reviewed showing 194 days of cash on hand.

CONSENT AGENDA

Trustees Swanson and Doerge moved and seconded approval of the Consent Agenda. Motion carried: 9-0.

- A. Personnel (as attached to these minutes).
- B. Synopsis of Bills
 - 1. Kirkwood Community College pages 1 through 90 for a total of \$13,730,411.17
 - 2. The Hotel at Kirkwood Center pages 1 through 4 for a total of \$158,958.90
- C. Change Orders:
 - 1. Larson Construction, Kirkwood Student Center - \$89,567.53
 - 2. Knutson Construction, Kirkwood Student Center - \$2,285.00
- D. Audit Committee Minutes from August 12, 2021
- E. Recommend appointment of MIIP Board Representatives for 2021-22 Plan year as follows:
 - KFA Alternate – Julia Rabe

NEW BUSINESS AGENDA

Administration

No new business for Administration.

Board

Trustees Stamp and Pearson moved and seconded the recommendation for the Board to endorse the Resolution of Appreciation Bestowed Upon John Swanson, Board of Trustees, in Honor of 12 Years of Service to Kirkwood Community College, effective December 9, 2021. Motion carried: 9-0

Trustees Caves and Thys moved and seconded the recommendation for the Board to endorse the Resolution of Appreciation Bestowed Upon Peggy Doerge, Board of Trustees, in Honor of 2 Years of Service to Kirkwood Community College, effective December 9, 2021. Motion carried: 9-0

DELEGATIONS, PETITIONS, AND COMMUNICATIONS

President's Report

- Kudos to Troy McQuillen, Jon Buse and staff for their work associated with the new Student Services building. The construction is coming along nicely and will be incremental to the success of our students.
- Attended the AACC Meeting in Arlington, VA earlier this month.
- We met with David Hayes, President-Coe College and members of his team on November 9 to discuss a partnership and other ways to share resources. We will be meeting with Todd Olson, President-Mount Mercy University next week.
- Hired the Program Director and Instructor for the new Aviation program.
- Panelist Member, The Iowa Trucking Summit next week in Des Moines.

- Workforce Roundtable with Iowa Workforce Development and employers on Monday.
- Kirkwood's accreditation team will be meeting with Tom Bordenkircher, Higher Learning Commission next week.

Secretary's Report

- Friday, December 3, 2021: All Staff Holiday Reception at The Hotel Kirkwood.
- Thursday, December 9, 2019 is the Organizational Meeting for the Board of Trustees followed by the All Board Holiday Celebration.

Report of Board Members

Trustee Jensen provided an update on IACCT events: December 1, 2021 Holiday Celebration and December 2, 2021 – New Board of Trustees Orientation [Zoom; 9 am].

On behalf of the Board, Chair Mollenhauer extended best wishes and sincere appreciation to Trustees John Swanson and Peggy Doerge for their dedication and service to Kirkwood Community College.

There being no further business coming before the Board, Trustees Swanson and Stamp moved and seconded the meeting be adjourned at 5:18 p.m. Motion carried: 9-0.

Respectfully submitted by:

Peg Sprengeler, Board Secretary

Approved by Board on December 9, 2021:

James Mollenhauer, Chair

**Board of Trustees' Agenda
November 11, 2021
PERSONNEL**

Replacements/New Positions

Name	Title	Department	Effective	Salary/Wage	Replaces/New
Megan Thole	Director, Institutional Planning	Institutional Effectiveness	10/4/2021	\$76,400	Greg Hall
Barb Rawson*	Program Developer	Continuing Education	10/17/2021	\$60,906	Dan Felton
Stephanie Momany**	Program Specialist	Human Resources	10/18/2021	\$46,900	Eva Spiekermeier
Dominque Campbell	Equity in Student Success Coach	Dean of Students	11/1/2021	\$45,864	NEW
Margorie Gutierrez**	Equity in Student Success Coach	Iowa City Student Services	11/01/2021	\$44,800	NEW
Michael Smith	Public Safety Officer II	Facilities & Public Safety	11/29/2021	\$19.46/hr	NEW
David Segbee	Public Safety Officer II	Facilities & Public Safety	11/29/2021	\$19.46/hr	NEW
Randy Jones	Public Safety Officer II	Facilities & Public Safety	11/29/2021	\$19.46/hr	NEW
Benjamin Good	Public Safety Officer II	Facilities & Public Safety	11/29/2021	\$19.46/hr	NEW
Leevi Henninger	Public Safety Officer II	Facilities & Public Safety	11/29/2021	\$19.46/hr	NEW
Wisal Hussein	Advisor, Trio Student Support	Learning Services	11/01/2021	\$44,800	Salim George
Myranda Hadley**	Academic Coach	Distance Learning	10/11/2021	\$44,800	NEW
Elizabeth Fowler	Department Assistant	Iowa City	10/11/2021	\$16.78/hr	Betty Adams
Joshua Greene	Mechanical Technician	Facilities & Public Safety	10/18/2021	\$17.95/hr	Jim Rinderknecht
Alicia Hein	Equity in Student Success Coach	Dean of Students	11/15/2021	\$44,800	NEW
Jacob Ferguson	Equity in Student Success Coach	Dean of Students	11/15/2021	\$45,864	NEW
Erika Derrick	Instructor, Anamosa State Penitentiary	Continuing Education	11/15/2021	\$44,800	Denisse Gonzalez
Shaun Rients	Sous Chef	The Hotel at Kirkwood	10/27/2021	\$54,600	David Wieseneck
Renee Price**	Manager	Iowa Event Center	10/28/2021	\$65,100	Erin Brokel

*Lateral Transfer

**Internal Transfer

Separation of Employment

Name	Title	Department	Effective Date	Service Years
Amanda Weeks	Program Developer I	Continuing Education	10/1/2021	2
Anne Clinton-Cirocco	Counselor (201-Day)	Student Services	10/15/2021	4
Erin Brokel	Manager	Iowa Equestrian Center	10/27/2021	8
Patrick Clemence	Chief Officer	Institutional Effectiveness/Research	11/12/2021	12