

KIRKWOOD COMMUNITY COLLEGE
Meeting of the Board of Trustees
Thursday, October 10, 2024, 4:30 P.M.
BA Jensen Board Room

MINUTES

Present: Steve Caves [arrived at 4:38 p.m.], Peggy Doerge, Alan Jensen, Jim Mollenhauer, Tracy Pearson, Keith Stamp, Joel Thys, Lorraine Williams, and Leslie Wright.

Also Present: Kristie Fisher, President; Casey Dunning, Vice President-CFO; Peg Sprengeler, Board Secretary; Andy Mills, KFA Representative; Ethan Wykert, KSA Representative.

Chair Mollenhauer called the meeting to order at 4:30 p.m.

No public comments.

Trustees Wright and Doerge moved and seconded approval of the minutes from the meeting held on September 12, 2024, and directed them to be made a part of the permanent record. Motion carried: 8-0.

Trustees Thys and Williams moved and seconded approval of the October 10, 2024, agenda. Motion carried: 8-0.

INFORMATIONAL ITEMS

Kirkwood Report

Justin Hoehn, Director of Media Relations and Communications, provided the Kirkwood report, which included:

- Tia Slippy has been named the October Student of the Month. Tia, who was home-schooled in Cedar Rapids, initially came to Kirkwood with plans to earn a liberal arts degree and transfer to a four-year institution. However, after exploring a few electives in the digital arts program, she discovered her passion for the field. She is also an active member of Kirkwood Student Productions.
- On September 27, Cedar Rapids welcomed the presidents of the Czech Republic and Slovakia. The two heads of state visited the Czech Village to dedicate a new clock tower, celebrating the area's rich history and heritage. Slovak President Peter Pellegrini also participated in a roundtable with local and government officials, including President Fisher.
- Kirkwood was recently mentioned in Area Development Magazine, the leading publication on corporate site selection and relocation. The college was highlighted in an article discussing the top states for business in 2024. Alex Baker, a Senior Manager of Location Analysis and Incentives for Maxis Advisors, praised Kirkwood's workforce development programs, noting their significant contribution to regional economic growth.
- Peyton Coffin, a student in Kirkwood's Exercise Science and Wellness program, recently flew to Las Vegas to compete in the qualifying round of Season 17 of "American Ninja Warrior." In addition to pursuing her degree, Peyton teaches five classes a week at the Michael J. Gould Recreation Center and leads a women-only weight training session. Her performance will air when the show premieres in 2025.
- Two new art pieces, "Twist and Shout" and "Radical Bloom," by local artist Susan Chrysler White are now on display in the student center. Susan, a retired professor from the University of Iowa,

has her work featured in the collections of major institutions, including the Philadelphia Museum of Art and Citicorp in New York.

- Kirkwood will serve as a satellite voting location for the upcoming November election. Voting will take place at the Michael J. Gould Recreation Center on Thursday, Oct. 17, from 10 a.m. to 4 p.m. The college has created an information page on its website with details about early voting, polling locations, and how to register.
- Sean Wiese, a Kirkwood Auto Tech student, has been featured in both KCRG and the Gazette. After losing his eyesight in a workplace accident in 2016, Sean decided to pursue his dream of working on cars. He passed his HiSet in 2022 and is now in his second year of the Auto Tech program, set to graduate in May 2025.
- The college held its first Iowa County Leadership Council meeting at the Kirkwood Iowa County Center in Williamsburg on September 25. Local leaders, educators, and residents discussed key topics, including enrollment trends, Kirkwood's programs, and Workplace Learning Connection's impact in Iowa County. The next meeting will be held at the Kirkwood Benton County Center on October 14.
- The 2024 Kirkwood Eagles Golf Classic took place on September 23, raising funds to support Kirkwood's athletic programs. The event concluded with a dinner and silent auction, featuring an array of items for participants to bid on in support of the college's teams.

Fall Enrollment

Becky Weininger, Research Analyst reported on the current enrollment for the fall 2024 term based on the finalized MIS data reported to the State of Iowa.

Fall 2024 enrollment is 12,765 students up 0.8% and enrolled in 108,880.5 credit hours, up 1.6% over 2023. Both Regular enrolled students have increased 1.4%, while College Credit in High School was just slightly lower than the prior year. The NCES had projected 1.8% growth nationwide for 2024-25 undergraduate enrollments and Kirkwood is tracking toward that with spring and summer terms ahead. New students were down 1.8% from Fall 2023 but returning students were up 3.5%.

Financial Report

Treasurer Dunning reported the first financial report for fiscal year 2025 actuals to budget will be at the November Board meeting.

Looking at fiscal year 2025 operating revenue budget (fund 1) shows four-line items make up 96% of the budget. This is consistent with the fiscal year 2024 revenue budget where the four-line items made up 97% of the budget. The focus during the year will continue to be on these four accounts when we discuss revenue.

Cash balances as of September 30, 2024, remain very strong with the College having 120 days of cash on hand, when compared to a KPI of 75 days.

CONSENT AGENDA

Trustees Pearson and Wright moved and seconded approval of the Consent Agenda. Motion carried: 8-0. Trustee Thys Abstained.

- A. Personnel (as attached to these minutes).
- B. Synopsis of Bills:
 1. Kirkwood Community College pages 1 through 72 for a total of \$12,140,641.06
 2. The Hotel at Kirkwood Center pages 1 through 4 for a total of \$290,304.05
- C. Certificates, Invoices, Change Orders
- D. Approved – Quality Faculty Plan

NEW BUSINESS AGENDA

Administration

Trustees Stamp and Jensen moved and seconded approval of the Preliminary Industrial New Jobs Training Agreements [260E] with the following:

- Engie North America, LLC, Iowa City

Motion carried: 9-0.

Board

Trustee Williams and Wright moved and seconded approval of the first reading of the revised Board Policy 204 – Codes of the Board. Motion carried: 9-0.

Trustees Thys and Doerge moved and seconded approval of the 2025 Board Meeting Schedule. Motion carried: 9-0.

Trustees Pearson and Williams moved and seconded the recommendation for the Board to endorse the Resolution of Appreciation honoring Board Chair, Jim Mollenhauer, for his distinguished leadership and service to Kirkwood Community College. Motion carried: 9-0.

Administer the Oath of Office to District VII Trustee

Vice Chair Pearson administered the Oath of Office to Doug Bannon, the newly appointed trustee for District VII.

DELEGATIONS, PETITIONS, AND COMMUNICATIONS

President's Report

- Several representatives from the Iowa Department of Education (IDOE) were on campus from October 2-3 for the institution's Interim and Equity Visit. The visit was a success and highlighted the ongoing strength of our programs and services. President Fisher expressed her gratitude to Wes Fowler, Megan Thole, and their team for their outstanding work.
- The Fall Town Hall meeting took place a few weeks ago, with excellent participation both in person and online.
- Over the past few weeks, we've held two County Leadership Council meetings in Jones County and Iowa County, both of which were well attended. Meetings for Benton and Cedar counties are scheduled to take place by the end of October.
- On October 2, Director McKenzie Snow, Iowa Department of Education, visited the Linn County Regional Center. She toured several areas to gain insight into our programming and student pathways, as well as their connections to local businesses and industries.
- President Fisher and Dr. Jennifer Bradley will be attending the League for Innovation Conference next week.

Secretary's Report

- The Samuel J. Kirkwood Society event will take place on October 15, 2024, at The Hotel at Kirkwood.
- The ACCT Leadership Congress is scheduled for October 23-26, 2024, with attendees including Fisher, Bannon, Caves, Doerge, Jensen, Pearson, Thys, and Williams.
- The Kirkwood Alumni and Friends Veterans Dinner will be held following the Board Meeting on November 14, 2024.
- Employee Recognition Ceremony and Collaborative Learning Day is planned for November 19, 2024.

Report of Board Members

Chair Jim Mollenhauer expressed his heartfelt gratitude to Kirkwood. He stated, it has been a privilege to serve alongside such an exceptional group of trustees and administrators, whose dedication to Kirkwood's mission has been truly inspiring. Jim thoroughly enjoyed his time on the Board and will carry with him the many meaningful experiences we've shared. While he may be stepping away, Jim will continue to follow the college's progress closely and remain deeply connected to Kirkwood's future successes.

There being no further business coming before the Board, Trustees Stamp and Williams moved and seconded the meeting be adjourned at 5:20 p.m. Motion carried: 9-0.

Respectfully submitted by:

Peg Sprengeler, Board Secretary

Approved by Board on November 14, 2024:

Tracy Pearson, Vice Chair

**Board of Trustees' Agenda
October 10, 2024**

Replacements/New Positions

Name	Title	Department	Effective Date	Replaces/New
Anthony Rios Jr	Public Safety Dispatcher	Facilities	09/16/2024	Nicholas Heinze
Dylan Cavanaugh**	Department Assistant	Dean of Students	09/23/2024	Maria Canales
Austyn Crees	Assistant Coach- Softball	Athletics	09/16/2024	Ozzie Adams
Clay Norris	Program Specialist	Workplace Learning Connection	09/30/2024	NEW
Max Steffens	Assistant Coach- Baseball	Athletics	09/16/2024	Anthony Caenepeel
Jamie Heiberger	Academic Advisor	Academic Advising	09/30/2024	Kalista Gyorko
Amanda Beneict-Barbian	Academic Advisor	Academic Advising	09/30/2024	Ignacio Alvarez
Kristen Mehring	Café Catering Coordinator	The Hotel	09/30/2024	Emma Traugh

*Internal Transfer

** Internal Promotion

Separation of Employment

Name	Title	Department	Effective Date
Heidi Hudson	Department Assistant	Academic Advising	09/20/2024
Jordan Barnes	Custodian	Facilities	09/25/2024
Joe Jordan	Instructor	IMCC	10/18/2024
Richard Dixon	Custodian	Facilities	10/18/2024