



## **Kirkwood Board of Trustees Meeting**

Kirkwood Community College

Mar 7, 2024 at 4:30 PM CST to Mar 7, 2024 at 6:00 PM CST

Kirkwood Community College, 6301 Kirkwood Blvd SW, Cedar Rapids, IA | B.A. Jensen Board Room, Kirkwood Hall; Suite 309 |

Zoom: <https://kirkwood.zoom.us/j/3193985500?omn=99228443776>

**Meeting Details:** <https://kirkwood.zoom.us/j/3193985500?omn=99228443776>, 1 309 205 3325 or +1 312 626 6799

**Passcode:** 319 398 5500

### **Agenda**

#### **I. Call to order and roll call**

Presenter: Tracy Pearson

#### **II. Public Comment**

Presenter: Tracy Pearson

#### **III. Approval of minutes of the Board Meeting held on February 15, 2024**

Presenter: Tracy Pearson

#### **IV. Approve or amend agenda**

Presenter: Tracy Pearson

#### **V. Kirkwood Report**

Presenter: Justin Hoehn

#### **VI. Informational Items**

##### **A. 2024 Phi Theta Kappa All Iowa Academic Team Students**

Presenters: Bryant Manning, Jennifer Cunningham

#### **VII. Financial Report**

Presenter: Casey Drew

#### **VIII. Consent Items**

##### **A. Personnel**

Presenter: Wes Fowler

##### **B. Bills**

Presenter: Casey Drew

##### **C. Certificates, Invoices, Change Orders**

Presenter: Troy McQuillen

#### **IX. New Business**

##### **A. Administration**

**1. Resolution - Approval of the Publication of Advertisement for the Kirkwood Community College Oakdale Campus Parking Lot Addition [Johnson County Regional Center]**

Presenters: Troy McQuillen, Monica Davis

Consideration of a resolution approving the Publication of Advertisement for bids on the Kirkwood Community College Oakdale Campus Parking Lot Addition [Johnson County Regional Center] and setting the date of April 11, 2024 for a Public Hearing at Kirkwood Community College - Linn County Regional Center and adopting the recommended proposal project bid at the May 9, 2024 Kirkwood Board of Trustees meeting.

**2. Resolution - Approval of the Publication of Advertisement for the FY25 Proposed Budget**

Presenter: Casey Drew

Consideration of a resolution approving the Publication of Advertisement for the FY25 proposed budget and setting the date of April 11, 2024 for the Public Hearing at the Kirkwood Community College – Linn County Regional Center.

**3. Resolution - Authorizing the Extension of the Equipment Replacement and Program Sharing Tax Pursuant to Iowa Code Section 260C.28**

Presenter: Casey Drew

Consideration of a resolution authorizing the extension of the equipment replacement and program sharing tax pursuant to Iowa Code Section 260C.28.

**4. Resolution - Approval of the Final Industrial New Jobs Training Agreements [260E]**

Presenter: Tyler McCarville

Consideration of a resolution approving the Final Industrial New Jobs Training Agreements [260E] with the following:

1. Automation Systems and Controls, Inc. d/b/a ESCO Group, Marion
2. BGB Production Brewery IC, LLC, Iowa City
3. U.S. Venture, Inc., West Branch

**5. Resolution - Directing the Publication Notice of Intention to Issue Industrial New Jobs Training Certificates**

Presenter: Tyler McCarville

Consideration of a Resolution Directing the Publication of a Notice Of Intention to Issue Not to Exceed \$6,000,000.00 Aggregate Principal Amount of Industrial New Jobs Training Certificates and calling a Public Hearing on the Proposal to Issue Said Certificates on April 11, 2024 at the Kirkwood Community College – Linn County Regional Center.

**B. Board**

**1. Resolution - Approval of the First Reading of Board Policy 212: Conduct of Meetings**

Presenter: Kristie Fisher

Consideration of a resolution approving the First Reading of the revised Board Policy 212: Conduct of Meetings.

## **X. Delegations, Petitions and Communications**

## **XI. Reports of the Board Members**

## **XII. Adjourn**

A dinner for the Board of Trustees will be held immediately following the meeting at The Hotel Kirkwood; Class Act – Walnut Room.

**Next Meeting:** Thursday, April 11, 2024, 4:30 p.m., at the Kirkwood Community College - Linn County Regional Center, 1770 Boyson Road, Hiawatha, IA 52233.

**Our Mission: Kirkwood Community College ensures access to quality education, training, and lifelong learning with clear educational pathways that provide opportunities and support for all students to succeed.**

**Board of Trustees' Agenda  
March 07, 2024**

**Replacements/New Positions**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>	<b>Replaces/New</b>
Timothy McMullin	Senior Director of Operations	Continuing Education	02/19/2024	Amy Lasack
Rocio Lopez Riveros	Department Assistant	Student Equity, Inclusion & Support	02/19/2024	Sarah Mickam
Nathan Wiebold	Custodian	Facilities	02/19/2024	Tyler Patterson
Ronald Parmenter	Mail Services Clerk	Facilities	02/19/2024	Ann Sunde-Wilson
Jordan Barnes	Custodian	Facilities	02/19/2024	Jack Christy
Megan Averill	Program Advisor- TRIO	Admissions	03/04/2024	Jesse Kiracofe
Hunter Price	Custodian	Facilities	03/04/2024	Marco Fausto

\*Internal Transfer

\*\* Internal Promotion

**Separation of Employment**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>
Mary Payne	Telecommunications Tech	Information Technologies	02/08/2024
Steven Schmuecker	Public Safety Officer	Facilities	03/02/2024
Kristin Benesh	Asset Specialist	Facilities	03/01/2024
Mike Andresen	Director	Facilities	04/05/2024

**Corrections**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>	<b>Replaces/New</b>
Sreeja Sreelatha	Talent Acquisition Supervisor	Human Resources	02/11/2024	Sarah Brown

**Retirements Under Retirement Incentive Program**

<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Effective Date</b>
Michael Robinson	Coordinator	Continuing Education, Health Occupations	06/30/2024