International Student Letter Request
Kirkwood Community College
Global Learning

Student Last Name: _____ Student First Name: _____

K# _____ Email: _____ Phone # _____

<u>Type of Letter:</u>

☐ Enrollment Verification   ☐ Job Offer
☐ Expense Verification   ☐ DMV Letter
☐ Graduation Invite*   ☐ Other

Letters will be available for pickup 2 days after request.   If you would like letter sent via email check box. ☐

If Graduation Invite, List information of invitees to be listed on letter here:

	First Name:	Last Name:	Middle Name:	Relationship:
1)	_____	_____	_____	_____
2)	_____	_____	_____	_____
3)	_____	_____	_____	_____
4)	_____	_____	_____	_____

Please specify exact wording you need on the letter:

* Note that this letter does not approve your graduation. Check with Kirkwood One Stop for verification.

2/19/2020